

	<p style="text-align: center;">Coal India Limited A MAHARATNA COMPANY Coal Bhawan, Core-2, 3rd Floor, Premises No.04 MAR, Plot No.AF-III, Action Area-1A, New Town, Rajarhat, Kolkata 700156. Email – gmfinance.cil@coalindia.in WEBSITE: www.coalindia.in CIN – L23109WB1973GOI028844</p>
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Notice No: EOI/CIL/GM(F)/Tax on Dividend/29813

Date: 27.12.2022

**Notice for inviting Expression of Interest (EOI) for engagement of practicing CA
for certification of Form 15CB in respect of payment of dividend**

1) Introduction:

- 1.1: Coal India Limited (CIL) is a “Maharatna” Public Sector Undertaking under Ministry of Coal, Govt. of India with headquarter in Kolkata, West Bengal. CIL is the largest coal producing company in the world.
- 1.2: Pursuant to the requirement of Income Tax Act, 1961, (‘the Act’) the Company will be required to deduct taxes at the prescribed rates on the dividend paid to its shareholders. The deductible tax rate would vary depending on the residential status of the shareholder and documents submitted by shareholder.

2) Scope of Work:

- 2.1: Certification in Form 15CB in respect of payment of dividend as required under the provisions of Income Tax Act’1961
- 2.2: Certification of the Form 15CB shall be completed **within two days** of the receipt of provisional Form 15CB prepared by Tax Consultant engaged by CIL.
- 2.3: Ensuring proper coordination and liasoning with the Tax Consultant so engaged by CIL
- 2.4: Any other assistance/services, if any required in this regard.

3) Eligibility:

The eligibility will be based on evaluation criteria as indicated in Clause-7. **Minimum qualification marks will be 75.**

4) Period of Contract:

Initially the firm will be engaged for a period of one year which may be extended for further period of two years on year to year basis, on the same rate, terms & conditions subject to satisfactory performance.

5) Earnest Money Deposit (EMD):

- 5.1 An amount of Rs. 20,000/- (Rupees Twenty Thousand only) will have to be deposited as an Earnest Money Deposit (EMD) with the bid. The bidder will have to make the payment of EMD through online mode only
- 5.2 In Online mode the bidder can make payment of EMD either through net-banking from designated Bank(s) or through NEFT/RTGS from any scheduled Bank(s). In case of payment through net-banking the money will be immediately transferred to CIL/ Subsidiary's designated Account. NEFT/RTGS: In case of payment through NEFT/RTGS from any scheduled bank(s), the bidder will have to make payment as per the Challan(s) generated by system on e-Procurement portal. The payment of EMD through NEFT/RTGS mode should be made well ahead of time to ensure that the EMD amount is transferred to CIL/ Subsidiary account before submission of bid.
- 5.3 The Bidder will be allowed to submit his/her/their bid only when the EMD is successfully received in CIL/ Subsidiary's designated account and the information flows from Bank to e-Procurement system.
- 5.4 In online payment of EMD, if the payment is made by the bidder within the last date and time of bid submission but not received by CIL/ Subsidiary within the specified period due to any reason(s) whatsoever then the bid will not be accepted. However, the EMD will be refunded back to the bidder.
- 5.5 Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) will be exempt from the payment of earnest money (applicable only for Services tenders). In case of exemption of EMD, the scanned copy of document (attested by notary public) in support of exemption will have to be uploaded by the bidder during bid submission.
- 5.6 If L1 bidder backs out (i.e. Techno commercially established L1 bidder), the EMD will be forfeited and the bidder will be debarred for 1 (One) year from participating in tenders in CIL
- 5.7 Refund of Earnest Money Deposit:
 - a) If EMD is paid by the bidder in online mode (Direct Debit/NEFT/RTGS) then the EMD of rejected bidders will be refunded directly to the account from where it had been received (except the cases where EMD is to be forfeited).
 - b) No claim from the bidders will be entertained for non-receipt of the refund in any account other than the one from where the money is received.
 - c) If the refund of EMD is not received by the bidder in the account from which the EMD has been made due to any technical reason, then it will be paid through conventional system of e-payment. For this purpose, if required, Tender Inviting Authority will obtain the Mandate Form from the Bidder.

- d) In case the tender is cancelled then EMD of all the participating bidders will be refunded unless it is forfeited.
- e) If the bidder withdraws his/her bid online (i.e. before the end date of submission of tender) then his/her EMD will be refunded automatically after the opening of tender.
- f) The EMD of successful bidder (i.e. Techno commercially established L1 bidder) will be refunded after satisfactory completion of the work.
- g) The EMD deposited will not carry any interest.

6) Bidding:

- a) Bids are invited in two parts (Techno-Commercial & Price Bid) from Practicing CA Firms.
- b) Submission of Bids:
 - i. The offer is to be submitted in two parts. The first part ‘Part-I, Techno Commercial offer”, should contain the detailed Technical and Commercial terms of the offer, but should not contain the price. The second part ‘Part-II, ‘Price Bid” should contain the price offered.
 - ii. Detailed Technical Specifications are mentioned in Clause 7. The Technical Parameter Sheet containing the summarized techno commercial parameters in Excel format will be available on CIL’s e-procurement portal. This is to be downloaded by the bidder who will furnish all the required information on this Excel file. The Bidder is required to put values under the column “BIDDER’S VALUE” in TPS. The bidder shall upload the TPS to the procurement portal after ensuring that the TPS has become fully compliant along with the supporting documents as mentioned in Clause 7 in the respective folders.
 - iii. Part-II (Price Bid) of only the bidders whose techno-commercial offers are acceptable will be downloaded. The date and time of opening of such price bids will be communicated to the qualified bidders. **Price should indicate only the certification fee per Form 15CB. Price Bid in any other manner will not be considered and will be treated as un-responsive.**
 - iv. The Price bid/ Bill of Quantity (BOQ) (as per Annexure 2) in excel format (password protected) will be available on CIL’s e-Procurement portal. Bidder is required to download this excel file, fill in the details of price and upload the same file during bid submission. Any incomplete or conditional price bid or price bid which is not submitted as per the instructions given above shall be rejected.
 - v. Authorized signatory of the Bidders should sign with seal on all pages of EOI documents including enclosures submitted, as a token acceptance of EOI terms and conditions. If authorized signatory is other than partner/sole-proprietor, authorization letter in the name of the person authorized is required.
 - vi. Overwriting/ correction/ erase and use of white ink should be avoided. However, if any overwriting/ correction/ erase is inevitable, that should be authenticated with the Bidder’s signature and seal.
 - vii. The offer should be submitted strictly as per the terms & conditions laid down in the EOI document.

- viii. CIL reserves the right to reject or accept or withdraw the tender in full or part as the case may be without assigning reasons thereof.
- ix. Bidder shall not contact CIL on any manner relating to the bid after the bid opening. Any effort by the bidder to influence CIL in evaluation, comparison or award decision may result in the rejection of the bid proposal.
- x. Changes in the term of bid proposal will not be permitted after submission.
- xi. Offer by forming consortium / JV will not be considered.

c) Techno Commercial Bid (Part-I):

- i. Techno-Commercial Bid should be submitted only in the format as indicated in this Bid Document as Annexure-1 (TPS).
- ii. Self-attested copies of testimonials and documentary evidence in support of experience and other credentials as per Evaluation Criteria (Clause 7) are to be uploaded in respective folders. Any other documents for which no specified folder is available may be uploaded in folder “Others”.
- iii. It should be noted that the Part-I should not contain the price. Revealing Price in any manner in the Techno-Commercial bid shall result in rejection of the bid
- iv. Evaluation will be made on the basis of total marks obtained as per clause 7. Minimum qualification marks for eligibility for price bid opening is 75

d) Price Bid (Part-II):

- i. Price Bid should be submitted only in the format as indicated in this Bid Document as Annexure-2.
 - ii. Selection of the firm will be done on the basis of techno commercially accepted lowest offer price (i.e. L1 price).
- e) The proposal submitted by the bidder should be valid for acceptance for a minimum period of 120 days from the opening of date of bid
- f) No conditional offer will be accepted.

7) Evaluation Criteria:

Sl. No.	Criteria	Total Marks	Award of marks details	Documents to be submitted duly self-authenticated
a	Bidder with relevant experience in dealing as direct tax consultant from FY 2017-18 onwards	40	40 marks for 5 years or more 8 marks for each year of experience for less than 5 years (each year means complete year consisting of 12 months)	Certificate from Client for successful completion of assignment as direct tax consultant.

b	No. of clients where the bidder has provided tax on dividend related assignments (other than sl.no. a above)	10	Full marks for 2 or more clients. 5 marks for each client.	Engagement letter/Certificate from Client
c	Location of Head Office/ Branch office	10	Full marks for head/branch office at Kolkata, 5 marks for other locations.	Address of the head/branch office along with documentary Evidence.
d	No. of CA partners in the firm	40	Full marks for 4 partners or more 10 marks for each partner less than 4	Documentary details of partnership, qualifications indicating membership number (Institute certificate) and post held in the firm.

Minimum Qualification Marks: 75

8) Instruction to bidders :

a) Requirements for participation in e-mode

In order to submit the online offer/documents on CIL's e-procurement portal <https://coalindiatenders.nic.in> the bidders should meet the following requirements:

- i. **PC connected with Internet** (For details, visit link "Bidders Manual Kit" on home page of CIL's e-mode portal <https://coalindiatenders.nic.in>) It will be the bidder's responsibility to comply with the system requirements i.e. hardware, software and internet connectivity at bidder's premises to access the e-mode website. Under no circumstances, CIL shall be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-mode system or internet connectivity failures.
- ii. **Enrolment with CIL's e-mode portal <https://coalindiatenders.nic.in>** – The online enrolment of the bidders on the portal is free of cost and one time activity only. The registration should be in the name of bidder whereas DSC holder may be either bidder himself or its duly authorized person having DSC indicating name of firm as that of bidder. It shall be the responsibility of the bidder to ensure that they get registered with the CIL's e-mode portal well in advance and download the documents before the last date and time for the same.
- iii. Class III Digital Signature Certificate (DSC) issued by a Certifying Authority authorized by Controller of Certifying Authority (CCA) and which can be traced upto the chain of trust to the Root Certificate of CCA.

b) **Help for participating in e-procurement-**

The detailed method for participating in the e-mode is available on links “Help for Contractor” and “Bidders Manual Kit” in CIL’s e-mode portal. The bidders may also seek help from the help-desk on the numbers available on CIL’s e-mode portal.

c) **Letter of Undertaking (LOU):**

The format of Letter of Undertaking (LOU) as given at **Annexure-3** will be downloaded by the firm and will be printed on firm’s letter head and duly Signed by a person competent and having the “Authority” /“Power of Attorney” to bind the firm. Scanned copy of such a “Signed & Stamped with the seal of the company” LOU along with “Authority” /“Power of Attorney” are to be uploaded during EoI submission.

The content of the “Letter of Undertaking” uploaded by the firm must be the same as per the format downloaded from website and it should not contain any other information. If there is any change in the contents of LOU uploaded by firm as compared to the format of LOU uploaded by the department with EOI document, then the EOI may be liable for rejection. These documents are to be uploaded in folder named “LOU Docs” provided in the e procurement portal.

Note: The person who has signed Letter of Undertaking physically should express interest online while submitting the document with his DSC mapped in the name of firm. In case the person who has signed LOU is not expressing interest himself and has authorized another person whose DSC is mapped in the name of firm, to express interest online on his behalf, then the further authorization on non-judicial stamp paper duly notarized by the person signing the LOU in favour of person expressing interest online is required to be uploaded. This document is to be uploaded in folder named “LOU Docs”.

d) **The complete EOI document** shall be available in the CIL’s e-procurement portal <https://coalindiatenders.nic.in> for downloading and submission of offer/documents. The complete EoI document shall also be available on Coal India’s website www.coalindia.in and Central Public Procurement portal (<http://eprocure.gov.in>) for downloading only.

e) There will be no physical/manual sale of EoI document. There is no Tender Fee and bidders can download EoI document free of cost from any of the websites mentioned above.

f) Time schedule of EoI:

S. No.	Critical Dates	Date	Time (India Standard Time)
1	EOI Publishing Date	27.12.2022	17.00 hrs
2	EOI download start date	27.12.2022	17.00 hrs
3	EOI download end date	17.01.2023	17.00 hrs
4	Offer/documents Submission End Date	17.01.2023	17.00 hrs
5	EOI opening date	18.01.2023	11.00 hrs

g) The offers/documents have to be submitted online through the CIL's e-mode portal <https://coalindiatenders.nic.in>. The bidders have to get themselves enrolled on the above portal and follow the procedure laid therein for submission of offer/documents.

h) Evaluation of EOI-

- After opening of the bid, the documents submitted by bidders will be downloaded and shall be put up to the evaluating Committee. The Committee will examine the uploaded documents against information/declarations furnished by firms online. If it confirms to all of the information/ declarations furnished by the firm online and does not change the eligibility status of the firm, then the firm will be considered eligible for next level.
- Any EoI which has not been submitted with valid documents will not be considered for further evaluation.
- In case the evaluation Committee finds that there is some deficiency in uploaded documents by a firm then the same will be specified online only once by Evaluator clearly indicating the omissions/shortcomings in the uploaded documents and indicating start date and end date allowing 7 days (7 x 24 hours) time, for online re-submission by firm. The firm will get this information on their personalized dash board under "Upload confirmatory document" link. Additionally, information shall also be sent by system generated email and SMS, but it will be the firm's responsibility to check the updated status/information on their personalized dash board regularly after opening of bid. No separate communication will be made in this regard. Non- receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The firm will upload the scanned copy of all those specified documents in support of the information/ declarations furnished by them online within the specified period of 7 days. No further modifications will be allowed once the confirmatory documents are submitted by the bidder.
- The EoI will be evaluated on the basis of documents uploaded by firm online. The firm is not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of EoI.
- In case the firm submits requisite documents online as per EoI, then the firm will be considered for techno commercial evaluation.
- In case the firm fails to submit requisite documents online as per EoI or if any of the information/declaration furnished by firm online is found to be wrong by Committee during evaluation of scanned documents uploaded by firm, which changes the eligibility status of the firm, then his bid shall be rejected.
- In case none of the firms complies the technical requirement, then necessary action as deemed fit by management will be taken.
- It is responsibility of firms to upload legible/clearly readable scanned copy of all the required documents as mentioned above.
- CIL reserves its right to physically and by any other method (as applicable) to verify the documents and in the event of the results of verification not matching with the information submitted in the offer, suitable penal action may be taken including cancellation of order, Banning/Suspension of Business of the tenderer.

- i) There is no provision to take out the list of parties who have downloaded the EoI from the above-referred website. As such, bidders are requested to visit the website once again before the last date of submission of offer(documents)/due date of EoI opening to ensure that they have not missed out any corrigendum issued against the said EoI after they have downloaded the document. The responsibility of downloading the corrigendum, if any, will be of the bidders. No separate intimation in respect of corrigendum of the EoI (if any) will be sent to the bidders who have downloaded the EoI document from website.
- j) The bidders, in their own interest, are requested not to wait till the last moment for submission of bid to avoid last minute rush and local problems related to internet connectivity, law and order, strike, bandh etc. CIL shall not be responsible, if documents could not be uploaded due to such local problems at the bidder's end.
- k) The interested bidders may obtain further information/clarification from the office of the service recipient as per address given below:

Executive Director (Finance)
Coal India Limited, Coal Bhawan
Premises No. 04, Plot No. AF-III, Action Area 1A,
New Town, Rajarhat, Kolkata -700 156
West Bengal,
Phone: 033-71104554
Email address: gmfinance.cil@coalindia.in

- l) Technical Parameter Sheet (TPS): TPS containing various Technical Parameters will be in Excel format and will be downloaded by the bidder and bidder shall fill up the TPS for all the items on this Excel file. It should be ensured that all the fields in the TPS are duly filled and in case of non-applicability of data Not -applicable should be selected in the "Availability Section". TPS duly filled will be uploaded with the Bid.
- m) BOQ - Bill of Quantity (BOQ) in Excel format (password protected) will be available on e-procurement portal. This will be downloaded by the bidder who will mention the bidder name in the electronic template provided for the purpose. Thereafter, the bidder will upload the same Excel file during bid submission in folder name BOQ Docs.

9) Evaluation of Bid:-

- Award of contract will be made to the techno-commercially qualified bidder, who has offered the lowest rate (L-1).
- In case of tie in L-1 price, the firm with higher marks in technical evaluation will be considered and in a situation of a tie in technical evaluation also, a firm with higher number of partners will be considered.

10) Payment:

- a) Payment shall be released on successful completion of assignment as per the deliverables at Sl. No 2
- b) No advance payment will be made.

- c) Payment shall be released within twenty one (21) days from the date of submission of the bill (without any deficiencies), subject to fulfillment of other terms and conditions of the contract.
- d) Paying Authority: Chief Manager (Finance), CIL, Coal Bhawan, 5th Floor, Premises No. 04 MAR, Plot No. AF III, Action Area-1A, Newtown, Rajarhat, Kolkata – 700156.
- e) Mode of Payment: The payment will be made through Electronic System for which Bank details as per enclosed is to be furnished. The Bank details Format is to be submitted in duplicate with original signature (i.e. no photo copy) along with the first bill.

11) GST:

- a) The Tax Invoice raised by the service provider must be in compliance of relevant GST Acts, rules & notifications made thereunder and should bear the GSTIN of Coal India Limited. The rate and amount of CGST, SGST, IGST, and GST (Compensation to state) cess, related to service, shall be shown separately in tax invoice. In case the bidder has opted for composition levy, the Bill of Supply shall be raised by him in compliance of relevant GST Acts, rules & notifications made thereunder.
- b) The CGST & SGST, IGST and GST (Compensation to state tax), as applicable at the time of supply, shall be paid extra against submission of proper Tax invoice, as referred above, by the supplier so that the CIL could be able to avail Input tax credit of such CGST, GST, IGST, GST (Compensation to State) Cess reflected in the invoice.
- c) If the ITC claimed is disallowed due to failure on the part of supplier in incorporating the tax invoice issued to CIL in its relevant returns under GST, payment of CGST & SGST or IGST, GST (Compensation to State) Cess shown in tax invoice to the tax authorities, issue of proper tax invoice or any other reason whatsoever, the applicable taxes & cess paid based on such Tax invoice shall be recovered by the CIL from the current bills or any other dues of the supplier.
- d) The amount of CGST & SGST or IGST and GST Cess, as indicated in the Tax Invoice shall be paid only when they appear in GSTR 2B(or any other form notified in this regard) of the CIL and the supplier has filed the valid return in accordance with the provisions of the GST Act and the rules made there under.
- e) In the event of any additional tax liability accruing on the supplier due to classification issue or for any other reason, the liability of CIL shall be restricted to the amount of GST charged on the original tax invoice issued by the supplier.
- f) In addition to above, if any other tax/duties are levied over supply of such item in future, it shall be paid extra.

12) Other terms and conditions:

- i) The Firm must possess sufficient infrastructure including both hardware and software to handle the data of CIL.
- ii) The Firm shall take sufficient care for data protection measures to ensure confidentiality of data and reports.

- iii) The Firm shall undertake that data given by CIL and any information generated from the data provided shall not be used for any other purpose and shall not be shared with other without consent of CIL.
- iv) Indemnity: The Firm shall defend, indemnify and hold CIL during and after the term of the contract harmless from and against any and all liabilities, damages, claims, fines, penalties, actions, proceedings and expenses of whatever nature arising and resulting from the non-compliance or violation of any law during the tenure of engagement.
- v) Jurisdiction of Courts: Any dispute arising out of or in respect of the contract will be subject to the jurisdiction of Hon'ble Calcutta High Court only.
- vi) Disclaimer: CIL reserves the right to accept or reject any or all responses and to request additional submissions or clarification from one or more Bidder(s) at any stage or to cancel the process entirely without assigning any reason. CIL makes no guarantee or warranty, express or implied, as to the accuracy, correctness and completeness of the information contained in the bid documents.
- vii) CIL reserves the right to extend the due date of tender as deemed fit on case to case basis by issue of corrigendum through portal. Further, if at least 3 bids are not received within originally stipulated due date, the due date shall be extended by 4 (four) days by the portal automatically. If, even after granting the extension for 4 days, less than 3 bids are received, the tender shall be opened without further extension. Separate paper publication of corrigendum for extending the due date shall not be made. In case no offer is received after granting the extension, the tender will be cancelled.
- viii) Termination: CIL may without prejudice to any other remedy / claim for breach of contract, terminate the contract in whole or part by giving not less than 15 (fifteen) days written notice of default to the firm.
- ix) The engagement/ empanelment of the firm shall be completely at the discretion of CIL.
- x) Sub-contract of the work is not permissible
- xi) No document presented by the Bidder after closing date and time of the bid will be taken into account by the Evaluation Committee unless otherwise called for during technical scrutiny by the tender committee as clarification. This, however, will have no bearing with the price quoted in the price bid.
- xii) All documents including EOI should be duly authenticated / signed by the partner with seal of firm as a token of unconditional acceptance of all terms and conditions
- xiii) The firm should ensure that the issues/matters of CIL are handled by a senior partner/manager of the firm having sound knowledge of the subject matter.

Format for Technical Bid as per clause 7 (To be filed in BOQ cum TPS sheet):**1. Name of the Firm/LLP/Company :****2. Address:**

- i) Permanent Address :
- ii) Address for Correspondence :
- iii) Telephone Number :
- iv) Email Address :
- v) Website :

3. Details of Firm/LLP/Company :

Sl. No.	Criteria	Details to be filled in the TPS			
1	Bidder with relevant experience in dealing as direct tax consultant from FY 2017-18 onwards	No. of years Attach documentary evidence *			
2	No. of clients where the bidder has provided tax on dividend related assignments (other than sl.no.a above)	Attach documentary evidence *			
3	Location of Head Office/ Branch office	Address :- contact details of the partners/associates working there with documentary evidence*			
4	No. of CA partners in the firm	Sr. No.	Name	Qualification along with Membership No.	Date of Joining in the Firm
		Attach documentary evidence*			

*For documentary evidence refer to eligibility criteria in the tender document.

Place

Date

Signature and Seal of Bidder

Annexure-2

Format for Financial Bid (To be filed in BOQ cum TPS sheet):

Particulars	Amount (Rs.)
Jobs as mentioned in Scope of Work in Clause 2	Certification fee per Form 15CB (excluding GST)

GST will be extra as applicable.

Same rate shall be applicable for three years.

Signature and Seal of Bidder

Letter of Undertaking

To
Coal India Limited,
Action Area-1A, New Town,
Kolkata – 700 156,
India

Dear Sirs,

Sub: Tender No.

1. Having examined the Bid Documents including Addenda/Corrigenda, if any (insert numbers), we, the undersigned,.....Partner/Legal Attorney/ Proprietor/Accredited Representative of M/s offer to supply and deliver (description of Goods & services) vide our offer No.....datedin conformity with the said Bid Documents.
2. We confirm to accept all terms and conditions contained in the EoI document unconditionally. We also confirm that there is no deviation in our submission.
3. We agree to abide by this bid for a period of 120 days from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. We confirm that until a formal appointment order is issued, this bid together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
5. We understand that you are not bound to accept the any of the EoI you may receive.
6. We confirm that the contents of the offer are given after fully understanding and all information furnished by us are correct and true and complete in every respect.
7. We confirm that all information/ documents / credentials submitted along with the offer are genuine, authentic, true, valid and complete in every respect.
8. We confirm that if any information or document submitted is found to be false / incorrect, the said offer shall be considered absolutely null & void and action as deemed fit may be taken against us including termination of the contract and Banning of our firm and all partners of the firm as per provisions of law.
9. We have never been banned or delisted by any Government or Quasi-Government Agency or any Public Sector Undertaking.

OR

We were banned by the organization named “-----” for a period of ----- year/s, effective from ----- to -----.

Dated this _____ day of _____ 2020

Signature of Partner-In charge with seal of the firm

Membership No of the Partner
Address:
Contact No.:
Email Id:

Format for Bank Details for electronic payment

To
M/s. Coal India Ltd.,
1st Floor, Premises No. 04,
Plot no. AF-III, Action Area 1A,
New Town, Kolkata – 700 156.

Dear Sir,

Sub: Authorization of all our payments through Electronic
Fund Transfer system/RTGS/NEFT.

We hereby authorize Coal India Ltd. to disburse all our payments through Electronic Fund Transfer system/RTGS/NEFT. The details for facilitating the payment are given below:

1	Name of the Beneficiary, address with Telephone No.	
2	Bank name, address with Telephone No.	
3	Branch name & code	
4	Bank account number with style of account (Savings/Current)	
5	IFSC Code No. of the Bank	
6	PAN No. of the Beneficiary	
7	E-Mail No. and Mobile No. of the Beneficiary for intimation of release of payment.	

I/We hereby declare that particulars given above are correct and complete and if the transaction is delayed or credit is not effected due to incorrect information, I/we will not hold Coal India Ltd. responsible.

Authorized Signatory
Name:
Official Stamp with date

Bank Certification

It is certified that above mentioned beneficiary holds a Bank Account No. with our branch and the Bank particulars mentioned above are correct.

Name:

Authorized Signatory
Official Stamp with date